

BASSFORD REMELE

Chad E. Hamblin

PARALEGAL

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Practice Groups

Business & Commercial Litigation

Intellectual Property

Construction & Real Estate

Overview

Chad Hamblin is an experienced litigation paralegal who brings enthusiasm, precision, and strong case-management skills to complex matters. He has supported trial teams in high-stakes litigation across multiple jurisdictions, preparing cases from initial discovery through verdict. Chad is known for his attention to detail, collaborative approach with attorneys and clients, and his ability to keep fast-moving files organized and trial-ready.

Chad prepares complex matters for trial by managing exhibit and witness lists, analyzing depositions, coordinating witnesses, and drafting subpoenas and trial presentations. He researches experts, interviews witnesses, and prepares materials for depositions and subpoenas duces tecum, while reviewing and summarizing a wide range of technical and discovery materials for production. Chad also drafts client updates and reports, liaises with client claims departments and local counsel nationwide, and is proficient with leading e-discovery, case management, and document management platforms.

Chad has experience compiling documentation and client information to support a variety of claims and transactions. He prepares detailed daily correspondence for attorney communications and serves as a primary point of contact for clients, maintaining matter profiles and recording all communications.

Chad has also drafted a wide range of litigation documents, including complaints, initial disclosures, discovery, expert disclosures, subpoenas, jury instructions, special verdict forms, and joint statements of the case. He has diligently organized exhibits for production and trial, analyzed settlement documents for accuracy and completeness, and provided broad litigation support through medical record review, document management, and factual investigation.

Chad earned his Bachelor of Arts in Journalism from the University of Minnesota, Twin Cities, and his ABA-approved Paralegal Certificate from Milwaukee Area Technical College. His background in journalism complements his legal work by enhancing his written communication, fact development, and document review skills.

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Education & Admissions

Education

- University of Minnesota, B.A.
 - Journalism
- Milwaukee Area Technical College, A.B.A.
 - Paralegal Certificate (ABA)