

BASSFORD REMELE

Controller

To apply:
recruiting@bassford.com

About the Job

Bassford Remele, a top mid-size law firm in Minneapolis, seeks an experienced and strategic Controller to lead the firm's accounting operations and support its continued growth and financial strength. This role will serve as a key member of the firm's administrative leadership team, overseeing financial reporting, accounting functions, and operational efficiency while partnering with firm leadership on strategic initiatives.

Responsibilities:

- Oversee all accounting operations, including accounts payable, accounts receivable, billing, trust accounting, and general ledger
- Manage and develop the accounting team, fostering a collaborative, accountable, and high-performing culture
- Prepare and oversee accurate and timely monthly, quarterly, and annual financial statements and management reports
- Lead the firm's budgeting, forecasting, and financial planning processes
- Monitor cash flow, partner distributions, and financial performance metrics specific to a law firm environment
- Ensure compliance with applicable accounting standards, tax requirements, and legal industry regulations (including trust accounting rules)
- Partner with firm leadership on strategic financial decisions, profitability analysis, and operational improvements
- Oversee client billing processes and collaborate with attorneys to improve realization and collection efforts
- Manage the annual audit process and coordinate with external auditors, tax advisors, and banking partners
- Evaluate and enhance accounting systems, internal controls, and processes to improve efficiency and accuracy
- Support onboarding, compensation analysis, and financial modeling related to lateral hires and firm growth

Qualifications:

- Bachelor's degree in Accounting, Finance, or related field (CPA strongly preferred)
- 7+ years of progressive accounting experience, with at least 3–5 years in a leadership role; law firm or professional services experience strongly preferred
- Demonstrated experience with financial reporting, budgeting, and forecasting
- Strong leadership skills with a track record of developing and mentoring teams
- High level of integrity, discretion, and professionalism in handling confidential information
- Excellent analytical, organizational, and problem-solving abilities

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- Strong communication and interpersonal skills, with the ability to collaborate effectively with attorneys and administrative staff
- Proficiency in accounting and practice management systems, as well as Microsoft Office (advanced Excel skills preferred)
- Detail-oriented with a commitment to accuracy, compliance, and continuous improvement
- Proactive, hands-on approach with a willingness to engage at both strategic and operational levels

Salary:

\$105,000 – \$140,000 annual base salary, commensurate with experience